

**ATASCADERO CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 25, 2023**

THE ATASCADERO CEMETERY DISTRICT BOARD OF TRUSTEES MET ON WEDNESDAY, JANUARY 25, 2022. THE MEETING WAS CALLED TO ORDER BY TRUSTEE MARGARET A. MARSHALL AT 10:08 A.M. TRUSTEES PRESENT WERE TRUSTEE MARGARET MARSHALL, RICHARD M. HART AND JERRY DECOU IV.

THE BOARD OF TRUSTEES REVIEWED AND APPROVED THE MINUTES OF THE DECEMBER 18, 2022, REGULAR BOARD MEETING, AS PRESENTED. MMSC DECOU/MARSHALL ALL AYES

THE TRUSTEES REVIEWED THE DECEMBER 2022 BANK OF AMERICA STATEMENT AND THE DEPOSIT OF \$13,108.03 TO THE SAN LUIS OBISPO COUNTY TREASURER'S OFFICE. THEY DISCUSSED ROAD REPAIRS AND FUNDING POSSIBILITIES. SUMMERS WAS INSTRUCTED TO FIND OUT THE ENDOWMENT INTEREST AMOUNT AND PROCESS FOR USING THOSE FUNDS.

CORRESPONDENCE:

THE BOARD OF TRUSTEES AND MANAGER REVIEWED THE PCA NEWSLETTER WITH THE ARTICLE WRITTEN BY SUMMERS MENTIONING ATASCADERO CEMETERY AND RETIRED MANAGER CABRERA. TRUSTEES ARE INTERESTED IN ATTENDING THE GRASS VALLEY PCA MEETING. THE LETTER FROM CAL PERS REGARDING CABRERA'S RETIREMENT WAS ALSO REVIEWED.

OLD BUSINESS:

ALL TRUSTEES AND THE MANAGER ARE ATTENDING THE CAPC ANNUAL MEETING. ANY CANCELLATIONS OR CHANGES NEED TO BE COMPLETED BEFORE 2-24-23.

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NEW BUSINESS:

THE ENDOWMENT LAW CHANGES FOR MINIMUM PAYMENTS WERE DISCUSSED AND IT WAS APPROVED TO CHANGE THE 3 AFFECTED FEES TO THE AMOUNT REQUIRED BY 2024, ASH TO \$250, BABY TO \$250 AND NICHE TO \$150. MMSC HART/DECOU ALL AYES.

THE VAULT FEE PRICES WERE DISCUSSED AND IT WAS APPROVED TO INCREASE THE PRICE OF THE SINGLE AND DOUBLE VAULTS TO 2 TIMES THE COST INCLUDING DELIVERY AND JOB CHARGES. NEW FEES TO \$681 FOR THE SINGLES AND \$1,268 FOR THE DOUBLES. MMSC DECOU/HART ALL AYES.

THE CERTIFICATES OF BURIAL RITES AND WARRANTS WERE REVIEWED, APPROVED AND SIGNED BY ALL TRUSTEES.

THE MANAGER PRESENTED HER MONTHLY REPORT TO THE BOARD:

THE NICHE BUD VASE FEE WAS APPROVED AT 2 TIMES THE COST FOR A TOTAL OF \$18. MMSC HART/MARSHALL ALL AYES.

THE EXPANSION OF THE CEMETERY WAS DISCUSSED AND ALL AGREED THE PROJECT NEEDS TO BE A PRIORITY. SUMMERS IS CONTINUING TO WORK WITH RETIRED MANAGER CABRERA REGRADING THE FINANCES OF THE DISTRICT WITH A FOCUS ON THE PAYROLL, TAX PAYMENTS AND BENEFITS POSTING PROCESSES. SUMMERS WAS INSTRUCTED TO FIND OUT THE STATUS OF THE OLD TRUCK THAT HAS BEEN SOLD.

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THE POSSIBLE DISINTERMENT OF MR. PLUMMER PER FAMILY REQUEST WAS REVIEWED BY THE BOARD AS PER DISTRICT POLICY.

THE MEETING WAS ADJOURNED AT 11:15 AM. THE NEXT MEETING OF THE BOARD OF TRUSTEES SHALL BE ON WEDNESDAY, FEBRUARY 15, 2023 AT 10:00 AM IN THE DISTRICTS CONFERENCE ROOM.

RESPECTFULLY SUBMITTED:

**CINDY SUMMERS
DISTRICT MANAGER**