

**ATASCADERO CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2023, 10:00 A.M.
DISTRICT CONFERENCE ROOM
DISTRICT MANAGER: CINDY SUMMERS
TRUSTEES: RICHARD HART, JAY DECOU, AND MARGARET MARSHAL
(Revised 9-14-23)**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS**

4. **A. MINUTES OF AUGUST 23, 2023, BOARD OF TRUSTEES MONTHLY BOARD MEETING.
B. BANK OF AMERICA STATEMENT FOR AUGUST 2023.
C. REVIEW OF DEPOSIT OF \$18,448.74 TO THE SLO COUNTY TREASURER'S OFFICE
FOR THE MONTH OF AUGUST 2023
D. AUGUST WARRANT REVIEW
E. LETTER TO DENY CLAIM FOR CLASS ACTION PERS CLAIM (added 9-14-2023)
F. SERGEANT WILSHUSEN FROM ATASCADERO POLICE DEPARTMENT (added 9-14-2023)
G. REVIEW DRAFT OF JOB ANNOUNCEMENT (added 9-14-2023)**

5. **CORRESPONDENCE:**
 - A. **LETTERS IN SUPPORT OF ACA 13 PROTECT THE MAJORITY VOTE**
 - B. **PUBLIC COMMENT AT CITY COUNCIL MEETING RE: GENERAL PLAN**

6. **OLD BUSINESS:**
 - A. **WATER PIPE UPDATE**
 - B. **MISSION LINEN UPDATE**

7. **NEW BUSINESS:**
 - A. **# OF BURIALS (7 ASH, 2 FULL BODY)**
 - B. **CERTIFICATE OF BURIAL**
 - C. **MANAGER'S REPORT**
 - D. **BYLAWS REVIEW**
 - E. **PUBLIC RECORDS ACT POLICY**
 - F. **CONFLICT OF INTEREST AND DISCLOSURE POLICY**
 - G. **POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE IRS**
 - H. **WARRANTS and BUDGET ADJUSTMENT REQUEST (added 9-18-2023)**
 - I. **SET OCTOBER BOARD MEETING (LAST WEEK DUE TO 2 OUT OF TOWN MEETINGS)**

**CLOSED SESSION Per Government Code 54956.9 due to verbal threat of potential litigation regarding concerns with service and request for refund
ADJOURNMENT**