

ATASCADERO CEMETERY DISTRICT

BOARD OF TRUSTEES MEETING

May 15, 2024

The Atascadero Cemetery District Board of Trustees met on Wednesday, May 15, 2024. The meeting was called to order by Board Chair Margaret Marshall at 10:05 a.m. Also, present were Trustee Jay DeCou and District Manager Cindy Summers.

No public comment.

The Board of Trustees reviewed and approved the minutes of the April 24, 2024, regular board meeting, as presented. MMSC Decou/Marshall All ayes.

The trustees reviewed the April 2024 Bank of America statement and the deposit of \$21,319.70 to the San Luis Obispo County Treasurer's Office.

The trustees reviewed the April warrant report.

Correspondence (None)

Old Business (None)

New Business

- A. The Trustees reviewed the burial report for April. 13 total, 5 full body and 8 ashes. The full body burials included 3 doubles. April was very busy.
- B. The trustees reviewed and signed the certificate of burial rights.

C. DM Summers presented the manager's report. The road project is complete. The irrigation water pipe project is nearly done. Still waiting on the goat bid for the expansion area. The grounds are being prepped for Memorial Day. Dakota Robinson has been hired and his start date is June 3rd. Summers updated the board regarding her scheduled days out of the office.

The warrants were reviewed and approved.

The June meeting was set for Wednesday the 19th at 10am.

Into closed session 10:50am District Manager Evaluation Out of closed session at 10:55am. No announcements.

The District Manager negotiated with the Board for increases in the salary/benefits package. MMSC to increase the salary by 8%, add 1 more day of vacation per year and allow transfers from sick to vacation if needed and increase the cell phone reimbursement by \$25 per month. DeCou/Marshall all ayes.

The Board requested that the District Manager contact the city and the golf course to investigate the use of purple pipe for irrigation.

MMSC to increase the fees as presented. DeCou/Marshall all ayes.

MMSC to approve the 2024/2025 budget with a total of \$686,000.

Meeting adjourned at 11:40am.

Respectfully submitted: Cindy Summers, District Manager