

ATASCADERO CEMETERY DISTRICT

BOARD OF TRUSTEES MEETING

December 19, 2023

The Atascadero Cemetery District Board of Trustees met on Tuesday, December 19, 2023. The meeting was called to order by Board Chair Margaret Marshal at 10:07a.m. Also present were trustee Richard Hart, Trustee Jay DeCou and District Manager Cindy Summers. No members of the public were in attendance.

There were no public comments.

The Board of Trustees reviewed and approved the minutes of the November 15, 2023, regular board meeting, as presented. MMSC Decou/Hart All ayes

The trustees reviewed the November 2023 Bank of America statement, the deposit of \$5,783.31 to the San Luis Obispo County Treasurer's Office and the November warrant list.

Correspondence:

- A. The CAPC Annual Conference registrations, reservation and travel plans are being handled by DM Summers. Trustee Hart will not be attending.
- B. The GSRMA reimbursement has been received and deposited.

Old Business:

- A. All tree work has been completed for this fiscal.

- B. Toste construction and Atascadero Water are working together to insure the utility box will be updated correctly at the time of the project.
- C. The job announcement for the grounds person has been posted and recruitment has begun. The closing date is set for March 8th.

New Business

- A. The Trustees reviewed the burial report for November.
4 Full body burials and 1 Ash
Through the 1st half of the fiscal burials are at 42% ash and 58% full body with average fees paid per burial of \$2,454.
- B. The Trustees reviewed and signed 3 certificates of burial for cremation graves.
- C. DM Summers gave her manager's report. The man that was found guilty of stealing one of the benches was sentenced to jail time, fines, restitution, probation and he is not allowed within 25 feet of Atascadero or San Miguel cemetery. The new computer is working great. DM Summers will be doing some "work from home" while out of the office, she has access to emails and voice mails. Work boots have been purchased for the ground crew.
- D. The trustees reviewed and approved the warrants presented.
- E. The January meeting will be on Friday the 19th 10am.

MMSC Decou/Hart All ayes To Adjourn the meeting at 11:10am

Respectfully submitted: Cindy Summers, District Manager