

ATASCADERO CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 14, 2023

THE ATASCADERO CEMETERY DISTRICT BOARD OF TRUSTEES MET ON WEDNESDAY, JUNE 14, 2023. THE MEETING WAS CALLED TO ORDER BY TRUSTEE MARGARET A. MARSHALL AT 10:10 A.M. TRUSTEES PRESENT WERE TRUSTEE MARGARET MARSHALL, RICHARD M. HART AND JERRY DECOU IV. CINDY SUMMERS DISTRICT MANAGER WAS PRESENT, THERE WERE NO MEMBERS OF THE PUBLIC IN ATTENDANCE.

THE BOARD OF TRUSTEES REVIEWED AND APPROVED THE MINUTES OF THE APRIL 26, 2023, REGULAR BOARD MEETING, AS PRESENTED. MMSC DECOU/HART ALL AYES

THE TRUSTEES REVIEWED THE MAY 2023 BANK OF AMERICA STATEMENT, THE DEPOSIT OF \$13,313.59 TO THE SAN LUIS OBISPO COUNTY TREASURER'S OFFICE AND THE MAY WARRANT LIST. DM SUMMERS POINTED OUT THE VOIDED PERSONAL INCOME TAX WARRANT VOID DUE TO A CHANGE IN WITHHOLDING, A NEW PIT WARRANT WILL BE INCLUDED FOR APPROVAL.

CORRESPONDENCE:

- A. THANK YOU NOTES
- B. NOTICE OF PUBLIC HEARING, DISCUSSED, NO ACTION
- C. PCA AGENDA FOR AUGUST MEETING AND A SAVE THE DATE FOR THE GSRMA ANNUAL MEETING IN OCTOBER WERE DISCUSSED.

OLD BUSINESS:

- A. THE TRANSFER OF AUTHORITY FROM RETIRED DM CABRERA TO DM SUMMERS HAS BEEN COMPLETED AT B OF A.

ATASCADERO CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 14, 2023 PAGE 2

NEW BUSINESS

- A. THE TRUSTEES REVIEWED THE BURIAL REPORT FOR MAY. 3 ASH AND 4 FULL BODY BURIALS.
- B. THE TRUSTEES REVIEWED AND SIGNED 2 CERTIFICATES OF BURIAL.
- C. THE MANAGER'S REPORT FROM DM SUMMERS INCLUDED THAT SHE HAS HAD THE PICTURES REMOVED FROM THE WEBSITE AND SHE WILL BE WORKING ON INCLUDING AGENDAS AND MINUTES. IRRIGATION WORK HAS INCLUDED SPRINKLER REPAIR AND REPLACEMENT. A DECADES OLD CONCRETE PIPE IS FAILING AND WILL BE REPLACED THIS MONTH. THE MEN'S ROOM TOILET WAS REPLACED WITH A TALLER UNIT AND THE WAX RING ON THE WOMEN'S TOILET WAS ALSO REPLACED. THERE WERE 2 FLAGS MISSED ON MEMORIAL DAY AND ONE OF THE FAMILY MEMBERS THAT CONTACTED ME SAID THAT SHE WILL VOLUNTEER TO HELP NEXT YEAR. DM SUMMERS WILL DO A PRESS RELEASE NEXT YEAR TO ASK FOR VOLUNTEERS AND LET PEOPLE KNOW ABOUT THE FLAG PLACEMENT.
- D. THE WARRANTS WERE REVIEWED AND SIGNED. IT WAS NOTED THAT THE TOTAL WAS MORE THAN USUAL DUE TO SOME ANNUAL PAYMENTS AND MAINTENANCE COSTS.
- E. THE JULY MEETING WAS SET FOR TUESDAY 7-18-2023 AT 10AM. MEETING ADJOURNED AT 11:15AM MMSC MARSHALL/DE COU ALL AYES.

RESPECTFULLY SUBMITTED: CINDY SUMMERS, DISTRICT MANAGER