

ATASCADERO CEMETERY DISTRICT  
BOARD OF TRUSTEES MEETING  
JANUARY 22, 2025, 10 AM  
DISTRICT CONFERENCE ROOM  
DISTRICT MANAGER: CINDY SUMMERS  
TRUSTEES: JAY DECOU AND MARGARET MARSHALL

1. CALL TO ORDER 10:03AM
2. CINDY SUMMERS, JAY DECOU, MARGARET MARSHALL AND GRIGGER JONES PRESENT
3. NO PUBLIC COMMENTS
4.
  - A. MMSC DECOU/MARSHALL ALL AYES TO ACCEPT THE MINUTES AS PRESENTED.
  - B. REVIEWED BANK OF AMERICA STATEMENT FOR NOVEMBER 2024
  - C. REVIEWED THE DEPOSIT OF \$6,597.06 TO THE SLO COUNTY TREASURER'S OFFICE FOR NOVEMBER 2024. MMSC MARSHALL/DECOU ALL AYES TO ACCEPT THE DEPOSIT AS PRESENTED.
  - D. REVIEW OF NOVEMBER WARRANTS
5. THE CORRESPONDENCE WAS REVIEWED; IT INCLUDED A CHRISTMAS CARD, 1099'S FOR TRUSTEES, AN THE CAPC ANNUAL CONFERENCE REGISTRATION. TRUSTEE DECOU MAY NEED TO LEAVE SATURDAY AFTER THE MEETINGS, HE WILL ADVISE DM SUMMERS IF RESERVATIONS NEED TO BE REVISED.
6. OLD BUSINESS
  - A. THE UPDATE OF THE WATER OPTIONS ON THE CIP WERE REVIEWED. GRIGGER JONES STATED THAT JOHN NEAL FROM ATASCADERO MUTUAL WATER COMPANY WOULD LIKE TO DISCUSS

WATERING OPTIONS WITH DM SUMMERS. SUMMERS WILL REACH OUT TO NEAL AND REPORT BACK AT THE NEXT MEETING. TOPICS TO INCLUDE BILLING AND USE OF WELL 2A AT 7285 SYCAMORE.

B. ANNUAL 700 REPORTS ARE DUE BY APRIL 1, EMAILS AND FORMS HAVE BEEN DISTRIBUTED. HART NEEDS CLOSE OUT, JONES WILL NEED INCOMING, MARSHALL, DECOU AND SUMMERS NEED ANNUAL UPDATES COMPLETED.

## 7. NEW BUSINESS

A. THE ANNUAL BURIAL REPORT WAS REVIEWED.

B. 8 BURIALS WERE COMPLETED IN DECEMBER; 5 WERE CREMATION.

C. 1 CERTIFICATE OF BURIAL WAS APPROVED AND SIGNED.

D. THE MONTHLY COUNTY FINANCIAL REPORTS WERE REVIEWED. DM SUMMERS REPORTED THAT WE ARE AT THE HALFWAY POINT IN THE YEAR AND PROPERTY TAXES ARE EXPECTED TO REACH CLOSE TO \$550,000 BY YEAR END. THE CLOSING BILL FOR THE GOATS IS EXPECTED SOON. WE HAVE ORDERED A BUIAL PLATFORM FOR SAFETY AROUND THE OPEN GRAVES. WE HAVE \$ 31,791 SET ASIDE FOR CONTINGENCIES AND WE ARE EXPECTING TO NEED SOME OF THOSE FUNDS BEFORE YEAR-END.

E. THE MANAGER'S REPORT WAS REVIEWED INCLUDING AN UPDATE ON THE GOATS PROGRESS IN THE EXPANSION AREA. GRIGGER JONES' APPOINTMENT AS TRUSTEE IS GOING BEFORE SLO COUNTY BOARD OF SUPERVISORS ON FEB. 4<sup>TH</sup>. WE WILL BE INCLUDING A GROUP TERM LIFE INSURANCE POLICY IN NEXT YEARS BUDDGET, THE COST IS MINIMAL. A SHORT TERM DISABLITY INSURANCE OPTION WILL BE MADE AVAILABLE TO EMPLOYEES AT THEIR OWN COST. SANDRA WHEELER FROM STEFIL INVESTMENTS HAS REACHED OUT TO US AND WILL BE PRESENTING OPTIONS TO US FOR THE ENDOWMENT INTEREST FUND. DM SUMMERS WILL BE REPRESENTING THE ACD IN THE CAPC GOLF TOURNAMENT AT THE CONFERENCE IN MARCH. DEBORAH WILDER FROM CC&M INC. HAS SENT US A LETTER SHOWING THAT HER COMPANY IS IN COMPLIANCE WITH THE NEW LEGISLATIION REGARDING CONSULTANT CONFLICT OF INTERESTS.

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F. THE WARRANTS WERE REVIEWED AND APPROVED.

G. THE NEXT BOARD MEETING WAS SCHEDULED FOR FEBRUARY 19, 2025, AT 10AM.

MEETING ADJOURNED AT 11:12AM