

**ATASCADERO CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING
FEBRUARY 15, 2023**

THE ATASCADERO CEMETERY DISTRICT BOARD OF TRUSTEES MET ON WEDNESDAY, FEBRUARY 15, 2023. THE MEETING WAS CALLED TO ORDER BY TRUSTEE MARGARET A. MARSHALL AT 10:00 A.M. TRUSTEES PRESENT WERE TRUSTEE MARGARET MARSHALL, RICHARD M. HART AND JERRY DECOU IV. CINDY SUMMERS DISTRICT MANAGER WAS PRESENT, THERE WERE NO MEMBERS OF THE PUBLIC IN ATTENDANCE

THE BOARD OF TRUSTEES REVIEWED AND APPROVED THE MINUTES OF THE JANUARY 25, 2023, REGULAR BOARD MEETING, AS PRESENTED. MMSC DECOU/MARSHALL ALL AYES

THE TRUSTEES REVIEWED THE JANUARY 2023 BANK OF AMERICA STATEMENT AND THE DEPOSIT OF \$14,479.38 TO THE SAN LUIS OBISPO COUNTY TREASURER'S OFFICE.

CORRESPONDENCE:

- A. THE EMAIL FROM CAPC REGARDING CONFERENCE ATTENDANCE WAS REVIEWED AND DISCUSSED.**
- B. THE NOTICE FROM THE ATASCADERO WATER COMPANY WAS REVIEWED.**

OLD BUSINESS:

- A. SUMMERS IS WORKING WITH THE COUNTY OF SLO REGARDING THE PROCESS FOR SEPARATING THE INTEREST FROM THE ENDOWMENT PRINCIPAL.**
- B. THERE HAS BEEN A DELAY IN GETTING THE SOLD TRUCK PICKED UP DUE TO THE WEATHER AND A DEATH IN THE FAMILY.**

ATASCADERO CEMETERY DISTRICT

BOARD OF TRUSTEES MEETING

FEBRUARY 15, 2023 PAGE 2

NEW BUSINESS:

- A. SUMMERS WAS INSTRUCTED TO GET A SECOND OPINION REGARDING FURNACE REPLACEMENT FROM AIR LEFT.**
- B. SUMMERS WAS INSTRUCTED TO CONTACT PETERSON'S UCART IN ATASCADERO REGARDING FABRICATION OF PRE-MADE MARKER SETTINGS.**
- C. THE TRUSTEE'S REVIEWED THE MANAGER TO-DO LIST AND TRAINING PROGRESS WAS DISCUSSED.**
- D. THE PURCHASE OF THE NEW CHAINSAW WAS DISCUSSED AND IT WAS AGREED THAT THE DISTRICT GOT THEIR MONEY'S WORTH OUT OF THE OLD ONE.**
- E. THE WARRANTS WERE REVIEWED AND APPROVED AS PRESENTED. IT WAS NOTED THAT THE HEALTH AMOUNT MAY BE DIFFERENT BY A SMALL AMOUNT DUE TO THE % OF FEE CHARGED, ALL TRUSTEES INITIALED THE WARRANT AS APPROVAL FOR THE CHANGE IF NEEDED AND SUMMERS WILL REPORT THE AMOUNT OF CHANGE AT THE NEXT MEETING.**
- F. THE CERTIFICATE OF BURIAL RIGHTS FOR A PRENEED WAS SIGNED.**
- G. MANAGER REPORT - SUMMERS GAVE EACH TRUSTEE A 700 PACKET TO COMPLETE, THE PACKET INCLUDED ALL INSTRUCTIONS. THE WHITE BOARD IS BEING USED TO TRACK VACATION REQUESTS, MEETING SCHEDULES AND SCHEDULED BURIALS. THE NEXT BOARD MEETING IS SCHEDULED FOR WEDNESDAY MARCH 15TH.**

THE MEETING WAS ADJOURNED 11:05AM.

RESPECTFULLY SUBMITTED: CINDY SUMMERS, DISTRICT MANAGER