

Atascadero Cemetery District
Board Of Trustees Special Meeting (due to time change)
Wednesday November 19, 2025, 9am
District Conference Room
District Manager: Cindy Summers
Trustees: Jay Decou and Robert Jones

1. **Call to order**
2. **Roll call**
3. **Public comments**
4. **Regular Business**
 - A. **Minutes of October 22, 2025**
 - B. **American Riviera statement for October 2025.**
 - C. **Review deposit of \$17,321.13 to the SLO County Treasurer for October 2025.**
 - D. **Review of Stifel Investment Statement for October 2025.**
 - E. **October warrants issued review.**
5. **Correspondence**
 - A. **Email from Heather Moreno's Chief of Staff, James Anderson has been approved for appointment to the ACD Board of Trustees.**
 1. **Stifel Investment Account – Remove Margaret Marshall add James Anderson**
 2. **American Riviera Bank Account – Remove Margaret Marshall add James Anderson**
 3. **Ethics Training will be provided at the CAPC conference**
 4. **Harassment Prevention Training, Zoom 12-10-2025 9am to 11am**
 5. **Information for Trustee Compensation & Emergency Contacts**
 - B. **Emails from Kelly Gleason, Planning Manager – City of Atascadero, regarding signs**
 - C. **CAPC Annual Conference, Agenda and Registration**
6. **Old Business**
 - A. **Dakota Robinson received the Certificate of Completion from California Special District Association for the 2025 Board Secretary/Clerk Conference**
 - B. **District Flower Policy – update policy - draft**
 - C. **Animal Feeding Policy – new policy- draft**
 - E. **Confirmation of road length to expansion for RFP**
7. **New Business**
 - A. **Donation for Atascadero High School**
 - B. **2 certificates of burial rights ready for signature.**

- C. October burial report, 10 total, 4 Full Body (1 top, 1 bottom, 2 single) and 6 ash burials.**
- D. Year to date burial report**
- E. Monthly financial reports from SLO County.**
- F. Manager's report.**
- G. Warrants.**
- H. We already have scheduled December 3, 2025 @ 9:30am for District Manager second interviews.**
- I. We already scheduled our Regular Board Meeting for Wednesday December 17, 2025 @ 10am.**

Adjournment

Lunch Break

Closed Session

**Gov. Code Section 54957 (b) 1)
Public Employee Appointment, District Manager**

Conducting Interviews and Discussion to determine candidates for 2nd interview.