

ATASCADERO CEMETERY DISTRICT

BOARD OF TRUSTEES MEETING

January 19, 2024

The Atascadero Cemetery District Board of Trustees met on Friday, January 19, 2024. The meeting was called to order by Board Chair Margaret Marshal at 10:04 a.m. Also, present were trustee Richard Hart, Trustee Jay DeCou and District Manager Cindy Summers. No members of the public were in attendance.

There were no public comments.

The Board of Trustees reviewed and approved the minutes of the December 19, 2023, regular board meeting, as presented. MMSC Decou/Hart All ayes

The trustees reviewed the December 2023 Bank of America statement, the deposit of \$8,874.51 to the San Luis Obispo County Treasurer's Office and the December warrant list.

Correspondence:

- A. The 2022 audit has been completed and the trustees were given a copy for their review.

Old Business:

- A. The project list was reviewed and discussed. DM Summers was given directions to give the contractor for the water pipe project a deadline date or find a new contractor, add solar to the well project and place the Eagle Scout bench project on the website.

**New Business**

- A. The Trustees reviewed the burial report for December.  
2 Full body burials, 1 Ash and 1 Native American remains.  
The agreement for Native American remains was discussed and reviewed.
- B. The Trustees reviewed and signed 2 certificates of burial for cremation graves.
- C. DM Summers gave her manager's report. The settlement check has not been cashed. The road project is scheduled to start on 1-23, Staff and AWP's can be on site for the 1<sup>st</sup> 3 days and then there will be a hard closure of the road for 2 days while repaving is completed. DM Summers was given direction to cancel Trustee Marshall's registration for the CAPC conference, contact Tri Motion Media for drone pictures of the road work and invite new Atascadero Police Chief Suttles to a Board meeting.
- D. The trustees reviewed and approved the warrants presented.
- E. The February meeting will be on Wednesday the 21<sup>st</sup> at 10am.

**MMSC Decou/Hart All ayes To Adjourn the meeting at 11:32am**

**Respectfully submitted: Cindy Summers, District Manager**