

**ATASCADERO CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 15, 2023**

THE ATASCADERO CEMETERY DISTRICT BOARD OF TRUSTEES MET ON WEDNESDAY, MARCH 15, 2023. THE MEETING WAS CALLED TO ORDER BY TRUSTEE MARGARET A. MARSHALL AT 10:07 A.M. TRUSTEES PRESENT WERE TRUSTEE MARGARET MARSHALL, RICHARD M. HART AND JERRY DECOU IV. CINDY SUMMERS DISTRICT MANAGER WAS PRESENT, THERE WERE NO MEMBERS OF THE PUBLIC IN ATTENDANCE.

THE BOARD OF TRUSTEES REVIEWED AND APPROVED THE MINUTES OF THE FEBRUARY 15, 2023, REGULAR BOARD MEETING, AS PRESENTED. MMSC DECOU/MARSHALL ALL AYES

THE TRUSTEES REVIEWED THE FEBRUARY 2023 BANK OF AMERICA STATEMENT AND THE DEPOSIT OF \$4,167.85 TO THE SAN LUIS OBISPO COUNTY TREASURER'S OFFICE.

CORRESPONDENCE:

- A. THE PCA CONFERENCE IN VISALIA WAS DISCUSSED INCLUDING THE MEETING TOPICS. DM SUMMERS WILL BE ATTENDING AND PRESENTING AT THE MEETING. SHE IS THE PRESIDENT OF PCA AND WILL SPEND A COUPLE OF DAYS IN VISALIA TO RUN THE MEETING.**

OLD BUSINESS:

- A. THE FURNACE IS WORKING AFTER BEING ADJUSTED BY "BE RIGHT THERE". A NEW PART WILL BE NEEDED AT SOME POINT. DM SUMMERS WILL WAIT TO HAVE THE PART REPLACED UNTIL IT IS NEEDED.**

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OLD BUSINESS CONT.

- B. NO FURTHER ACTION TO BE TAKEN REGARDING PRE-MADE MARKER SETTINGS.**
- C. DM SUMMERS STILL WORKING WITH B OF A TO GET THE NAMES CHANGED ON THE ACCOUNT. SHE IS ABLE TO MAKE DEPOSITS AND GET STATEMENTS AND THE CREDIT CARD IS WORKING. THERE WAS SOME DISCUSSION REGARDING OTHER BANKS AND THE POSSIBILITY OF CHANGING, NO ACTION TAKEN.**
- D. JAY IS WORKING ON HIS 700 REPORT, AND IT WILL BE TURNED IN SOON.**

NEW BUSINESS

- A. THE TRUSTEE'S REVIEWED AND SIGNED THE BURIAL RIGHTS.**

BOARD CHAIR REQUESTED TO MOVE TO C. WARRANTS

THE WARRANTS WERE REVIEWED AND APPROVED AS PRESENTED. WARRANTS INCLUDED ALL PAYROLL & BENEFIT RELATED FOR BOTH MARCH & APRIL TO GET A FULL MONTH AHEAD ON APPROVALS.

- B. MANAGER REPORT – DM SUMMERS GAVE EACH TRUSTEE AN ACH FORM IN CASE THEY WOULD PREFER DIRECT DEPOSIT FOR THEIR COMPENSATION. DM SUMMERS IS WORKING ON A WEBSITE CLEANUP. SETTING FEES WILL BE INCREASED TO \$250 & \$300, THE SAME AT SANTA MARGARITA. ENGRAVING PRICES WILL NEED TO INCREASE ALSO, THE**

AMOUNT WILL BE DETERMINED AT A LATER DATE. WE WILL NOT BE APPLYING FOR FEMA FUNDS FOR ROAD REPAIR SINCE THERE IS NO BASIS FOR AN INSURANCE CLAIM. THE ROAD REPAIRS ARE DUE TO AGE OF THE ROAD AND OTHER FACTORS NOT RELATED TO THE EXCESSIVE RAIN. DM SUMMERS TO DISCUSS THE POSSIBILITY OF WORKING WITH THE CITY TO USE THEIR MEASURE F-14 SCHEDULE TO INCLUDE THE CEMETERY ROAD, THE CEMETERY WOULD REIMBURSE THE CITY FOR THE COSTS.

THE NEXT BOARD MEETING IS SCHEDULED FOR WEDNESDAY APRIL 26TH.

THE MEETING WAS ADJOURNED AT 11:00AM.

RESPECTFULLY SUBMITTED: CINDY SUMMERS, DISTRICT MANAGER